



Job Title: Geneticist

Department: Department Of The Interior

Agency: Interior, US Fish and Wildlife Service

Job Announcement Number:

SALARY RANGE:

\$71,012.00 to \$109,781.00 / Per Year

OPEN PERIOD:

SERIES & GRADE:

GS-0440-12/13

POSITION INFORMATION:

Full Time - Permanent

PROMOTION POTENTIAL:

13

DUTY LOCATIONS:

1 vacancy in the following location:

Warm Springs, GA

WHO MAY APPLY:

United States Citizens

SECURITY CLEARANCE:

Not Applicable

SUPERVISORY STATUS:

Yes

JOB SUMMARY:

You too can make a difference in our world. The work of the US Fish and Wildlife Service is meaningful and varied. Want to know more about what it is like to work for us? Click here to watch short podcasts entitled Meet Your New Boss! (http://www.fws.gov/humancapital/video/meet_new_boss.html) and Diversity is our Strength (http://www.youtube.com/watch?v=P9dA_ryh-_Q).

This is a full-time permanent position located at the Warm Springs Fish Technology Center, Warm Springs, Georgia, after one year the duty station can change to Auburn University at management's discretion.

The Warm Springs Fish Technology Center conducts research studies that directly support hatchery operations and fishery management programs by providing fisheries managers the conservation tools that make aquatic species restoration, recovery, and mitigation programs possible. The Center provides support for genetic analyses, nutrition, population dynamics, cryopreservation, biometrics and culture technologies. The Center also oversees the National Fish Strain Registry Database and the National Triploid Grass Carp Certification program.

PCS/moving benefits are authorized (discretionary benefits **may** apply, e.g., house-hunting trip and/or temporary quarters).

NOTE: This position is also being advertised under Merit Promotion Procedures and is open to status candidates. To be considered under merit promotion procedures, you must submit a separate application and supplemental documentation to vacancy announcement number

All application materials and supporting documentation **must** be received by the closing date of this announcement (including Veterans Preference documentation).

Physical Demands/Work Environment:

Incumbent should be in good health. Work is mostly in an office or laboratory setting. Occasionally, the work requires physical exertion such as prolonged standing, walking, stooping, climbing, lifting, stretching, and reaching, some of which can be strenuous. Items up to 10 pounds are lifted frequently, while objects weighing 50 pounds or more are handled occasionally. Average physical agility and manual dexterity are needed. Work requires occasional travel and, in some cases, odd working hours. Some work is performed on the water from various boats or vessels. Ability to swim is required.

TRAVEL REQUIRED

- 25% or Greater
- The employee will be frequently required to travel from assigned duty station to various areas inside and outside the jurisdictional boundaries of the Region.

RELOCATION AUTHORIZED

- Yes
- PCS/moving benefits are authorized (discretionary benefits may apply, e.g., house-hunting trip and/or temporary quarters).

KEY REQUIREMENTS

- U.S. Citizenship Required
- Non-Sensitive Moderate Background Investigation Required

DUTIES:

- Develop complex applied study proposals and experimental designs
- Implement, coordinate, and conduct monitoring of captive and wild/natural stocks
- Develop project proposals, scope of work, grants, and budgets for applied research investigations
- Provide direct supervision of technical and professional staff
- Prepare a wide variety of written materials including manuscripts for publication
- Prepare and deliver oral reports of findings at professional conferences, workshops, seminars, program reviews, and public meetings
- Conduct interactions with other professionals in the fields of genetics and other related sciences

QUALIFICATIONS REQUIRED:

By the closing date of this announcement, you must meet the minimum qualification requirements as outlined in

this announcement below:

Basic Requirement for the GS-0440 Genetics series:

A Bachelor's Degree with a major in genetics; or one of the basic biological sciences that included at least 9 semester hours in genetics.

Specialized experience requirements for the GS-12 and GS-13 grade levels.

Specialized Experience : Experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, specialized experience must have been equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization.

Examples of Specialized Experience : Experience in genetics, aquatic biology, and captive propagation; developing complex studies and experimental designs for assessing natural resource and life history patterns of wild/natural populations and captive populations; developing funded project proposals, grants, and budgets for applied research investigations; Train and supervise employees for work in field, laboratory, or hatchery environments

GS-12: One year of professional experience equivalent to the GS-11 level in the Federal service.

GS-13: One year of professional experience equivalent to the GS-12 level in the Federal service.

Transcripts : You must submit a copy of your transcripts (official or unofficial photocopy) to document your educational accomplishments. *Failure to submit this documentation by the closing date will result in disqualification from further consideration.* Official transcripts will be required if you are selected to fill the position. College transcripts are still required if you currently occupy or previously occupied the series for which you are applying.

Foreign Education: Education completed outside the United States must have been evaluated by a private U.S. organization that specializes in interpretation of foreign educational credentials, commonly called a credential evaluation service or education that is recognized by the Secretary of Education from an accredited body.

<http://www.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html>
(<http://www.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html>)

To preview the Assessment Questionnaire, click the following link: TAG:Link to Full Questionnaire

The employee will be frequently required to travel from assigned duty station to various areas inside and outside jurisdictional boundaries of the Region.

This is a supervisory position. Employees who are initially appointed to supervisory positions must serve a probationary period of one year.

The selectee will be required to file an OGE Form, Confidential Financial Disclosure Report.

The incumbent will be required to obtain and wear an official U.S. Fish and Wildlife Service uniform.

Incumbent must be able to operate a government-owned or leased motor vehicle. A valid state driver's license is required.

Must be able to frequently lift and carry parts and equipment weighing up to 50 pounds.

This positions sensitivity level has been designated as moderate risk. Accordingly, the selectee must undergo

a limited background investigation prior to appointment.

PCS/moving benefits are authorized (discretionary benefits **may** apply, e.g., house-hunting trip and/or temporary quarters).

Completion of a 1-year probationary period is required (if one has not yet been completed).

Work schedule may be changed 90 days after hire at the request of management or the employee with management approval.

HOW YOU WILL BE EVALUATED:

Once the application process is complete, a review of resume and supporting documentation will be made and compared against your responses to the assessment questionnaire to determine if you are qualified for this job. If, after reviewing your resume and or supporting documentation, a determination is made that you have inflated your qualifications and or experience, you may lose consideration for this position. Please follow all instructions carefully. Errors or omissions may affect your eligibility. Qualified candidates will be assigned to a quality category. Best Qualified, Well Qualified or Qualified. The category assignment is a measure of the degree in which your background matches the competencies required for this position. Your qualifications will be evaluated on the following competencies (knowledge, skills, abilities and other characteristics):

- Knowledge of genetics, aquatic biology, and captive propagation
- Ability to function as a leading technical authority in conservation genetics with an emphasis on aquatic species
- Ability to use the scientific method in applied biological research to design, implement, and conduct complex research investigations
- Ability to supervise a diverse staff of technical and professional employees
- Ability to write grants and proposals for applied research investigations
- Ability to prepare manuscripts for publication and write materials such as popular articles, technical bulletins, study proposals, and progress reports
- Ability to conduct interactions with other professionals in the field of genetics

NOTE: You should be aware that your ratings are subject to evaluation and verifications. The numeric rating you receive is based on your responses to the questionnaire. Do not overstate or understate your level of experience and capability. If a determination is made that you rated yourself higher than is supported by your application, or your application is incomplete, you will be assigned a rating commensurate to your described experience or you may be considered ineligible.

BENEFITS:

The Federal Government offers a comprehensive benefits package that includes, in part, paid vacation, sick leave, holidays, life insurance, health benefits, and participation in the Federal Employees Retirement System. To find out more click here: https://help.usajobs.gov/index.php/Pay_and_Benefits (https://help.usajobs.gov/index.php/Pay_and_Benefits)

OTHER INFORMATION:

1. If you are a veteran with preference eligibility and you are claiming 5-points veterans' preference, you must submit a copy of your DD-214 or other proof of eligibility. **If you are claiming 10-point veterans' preference,** you must also submit an SF-15, "Application for 10-Point Veterans' Preference" **plus the proof required by that form.** For more information on veterans' preference see <http://www.fedshirevets.gov/job/vetpref/index.aspx> (<http://www.fedshirevets.gov/job/vetpref/index.aspx>)

2. If you have special priority selection rights under the Agency Career Transition Assistance Plan (CTAP) or Interagency Career Transition Assistance Plan (ICTAP) you may apply for special selection over other candidates for this position. To be well-qualified for the position and exercise selection priority for this vacancy, displaced Federal employees must be rated at 90 or above on the rating criteria for this position.

Federal employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5 CFR 330.605(a) for CTAP and 5 CFR 330.704 for ICTAP. This includes a copy of the agency notice, a copy of their most recent Performance Rating and a copy of their most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible. For more information on CTAP/ICTAP see http://www.opm.gov/rif/employee_guides/career_transition.asp#ctap (http://www.opm.gov/rif/employee_guides/career_transition.asp#ctap)

3. Males born after 12-31-59 must be registered or exempt from Selective Service (see www.sss.gov (<http://www.sss.gov/>)).

HOW TO APPLY:

To apply for this position, you must complete the Assessment Questionnaire and submit the documentation specified in the *Required Documents* section below.

Your complete Application Package must be submitted by 11:59 PM (Eastern Standard Time) on Friday, February 05, 2016

You are encouraged to apply online. Applying online will allow you to review and track the status of your application.

Apply online:

To begin, click **Apply Online** to create a USAJOBS account or log in to your existing account. Follow the prompts to select your USAJOBS resume and/or other supporting documents and complete the Assessment Questionnaire.

Click the **Submit My Answers** button to submit your application package.

It is your responsibility to ensure your responses and appropriate documentation is submitted prior to the closing date.

To verify your application is complete, log into your USAJOBS account, <https://my.usajobs.gov/Account/Login> (<https://my.usajobs.gov/Account/Login>), select the Application Status link and then select the More Information link for this position. The Details page will display the status of your application, the documentation received and processed, and any correspondence the agency has sent related to this application. Your uploaded documents may take several hours to clear the virus scan process.

To return to an incomplete application, log into your USAJOBS account and click Update Application in the vacancy announcement. You must re-select your resume and/or other documents from your USAJOBS account or your application will be incomplete.

Apply via fax:

If you cannot complete the Application Package online, you may fax all of your materials. The complete application package must be submitted by 11:59 PM (EST) on Friday, February 05, 2016 to receive consideration. Keep a copy of your fax confirmation in the event verification is needed.

To complete the Assessment Questionnaire and submit via fax:

1. Click the following link to view and print the Assessment Questionnaire View Occupational Questionnaire (<https://ApplicationManager.gov/Questionnaire.aspx?ID=5622874&PreviewType=Questionnaire>)
2. Print the 1203FX form, follow the instructions and provide your responses to the Assessment Questionnaire http://www.opm.gov/forms/pdf_fill/opm1203fx.pdf (http://www.opm.gov/forms/pdf_fill/opm1203fx.pdf)
3. Fax your completed 1203FX form along with any supporting documents to

If you do not submit all the required materials, we will not be able to fully process your application, and you may lose consideration for this position. No additional information will be solicited or accepted after the closing date.

REQUIRED DOCUMENTS:

1. Resume (Writing Your Federal Resume - video <https://www.youtube.com/watch?v=8YX7o1PBoFk> (<https://www.youtube.com/watch?v=8YX7o1PBoFk>))
2. Completed Assessment Questionnaire
3. Transcripts (if applicable)
4. Veteran's documentation (if applicable)

At a minimum, the experience listed in your resume must contain the job title (include job series and grade if Federal), detailed duties, starting and ending date (month and year), hours per week worked and salary. If you do not provide the minimum information requested, it may prevent you from qualifying for this position.

Faxing Supporting Documents:

NOTE: If you applied online and your application is complete, do not fax the paper application (1203FX) as this will overwrite your prior online responses and may result in you being found ineligible.

If you completed the Assessment Questionnaire online and are unable to upload supporting document(s):

1. Fax your documents using this required cover page (<https://staffing.opm.gov/pdf/usascover.pdf> (<https://staffing.opm.gov/pdf/usascover.pdf>)) and provide the required information. The vacancy ID is . Fax your documents to **1-478-757-3144**.

Faxed documents submitted with missing information will not be processed.

The following will prevent your documents from being processed:

- Not using the special cover page mentioned above.
- Missing, incomplete, or invalid Vacancy Identification Number
- Missing or incomplete Social Security Number or name

If you have any problems submitting your application, contact the online help at ApplicationManager-HelpDesk@opm.gov (mailto:ApplicationManagerHelpDesk@opm.gov).

DO NOT SEND any application material(s) by U.S. mail or electronic mail. If you are unable to apply using one of the described methods, contact the HR Office Representative listed on this announcement at least one-full workday prior to the closing date for further assistance.

AGENCY CONTACT INFO:

Anthony J. Long
Phone: (505)259-6555
Email: ANTHONY_LONG@FWS.GOV

Agency Information:
US Fish and Wildlife Service Georgia
Division of Human Resources
500 Gold Ave SW Rm 5222
Albuquerque, NM
87102

WHAT TO EXPECT NEXT:

Once the online questionnaire is received you will receive an acknowledgement email that your submission was successful. After a review of your complete application is made you will be notified of the status of your application. If further evaluation or interviews are required you will be contacted.
View Occupational Questionnaire (<https://ApplicationManager.gov/Questionnaire.aspx?ID=5622874&PreviewType=Questionnaire>)

Control Number: Close Print

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